



**SEATTLE FEDERAL EXECUTIVE BOARD'S
TRAINING SERIES FOR SUPERVISORS AND MANAGERS**

COACHING *EFFECTIVENESS*



Tuesday, August 29, 2017

8:30 am - 4:00 pm

Jackson Federal Bldg. **Room 3090**

915 2nd Ave, Seattle

Registration: \$100.00

Coaching Effectiveness: Employees in today's workplace want a supervisor who cares about their development and who challenges them to grow and perform at their best. This workshop explores a variety of key coaching strategies: giving performance feedback, motivating employee performance, and understanding the role diversity plays in today's work environment. As "Coaching Effectiveness" increases, leaders can expect to see specific behaviors improve including their ability to: understand how to build trust and the relationship when you coach, hear what is really being said, give and receive feedback by managing defensiveness, build and deal with conflicts in a multigenerational workplace.

Seminar Leader: Marsha Fraser was an employee development manager for General Services Administration and is now a management consultant and trainer for several public and private sector organizations. Coaching Effectiveness is her interest and area of expertise.

SEATTLEFEB@GSA.GOV

REGISTRATION NOT FINAL TILL CONFIRMED



Training Series for Supervisors and Managers
COACHING EFFECTIVENESS

Tuesday, August 29, 2017

Jackson Federal Building, 915 2nd Ave, Seattle WA 98174

Room 3090 8:30-4:00

Registration Form

Name: _____

Agency: _____

Attendee Position: _____

Email: _____

Phone: _____

Payment Methods (PLEASE ENSURE PROMPT PAYMENT)

Check made payable to Seattle Federal Executive Board

Visa/MasterCard (please complete the required information below)

Card Number:

Expiration Date: ___ ___/___ ___ Visa ___ or MasterCard ___

CVV Security Code (found on back of card by signature): ___ ___ ___

Total amount to be charged to card: \$ 100.00 _____

Name of Cardholder: _____

Email Address of Cardholder: _____

Phone number of Cardholder: _____

Address connected to Card (if different from above): _____

FAX OR EMAIL COMPLETED REGISTRATION FORM TO :

FAX: 206-220-6132

Email: SeattleFEB@gsa.gov

Phone: (206) 220-6171

www.seattlefeb.us Tax ID 91-1443403